

# Agreement for Artists and Venues at the Creemore Festival of the Arts 2018

The Artists on Location Program is a collaboration of venue owners in the village of Creemore, artists and the Purple Hills Arts and Heritage Society (PHAHS). This agreement is intended to establish terms between art venues and artists/artisans for the duration of the Creemore Festival of the Arts (September 29 & 30, 2018).

The information below is intended to aid in the creation of an agreement. An agreement that covers these terms must be completed and submitted no later than August 15, 2018, to be included in the full marketing program of the festival. We also require confirmation of paid memberships for participating artists/artisans and art venues.

This form can be filled out online or submitted in paper to [sara@creemore.com](mailto:sara@creemore.com).

If you have any questions, please contact [sara@creemore.com](mailto:sara@creemore.com) or 705-466-9906.

\* Required

## Names: Artists/Artisans and Art Venue

1. Name of venue \*

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2. Address of venue \*

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3. Name of artist \*

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4. Name of best contact for this Agreement \*

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5. Contact phone and email \*

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6. Website and/or Social Media links for venue (e.g., <http://phahs.ca> and @purplehillsarts)

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7. Website and/or Social Media links for artist (e.g., <http://phahs.ca> and @purplehillsarts)

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8. Artist's working medium \*

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## Agreement

It is the responsibility of the artist and the venue to create an agreement that is mutually agreeable and respects the talents and resources of the partners involved. The following questions are designed to facilitate the discussion and planning of the weekend, including the set-up and break-down time at each end of the festival. We want to ensure the creation of a clear agreement, especially around timing of activities and any commissions on sales. The following information should reflect the partners participating and be submitted by August 15, 2018.

9. As a Venue, I understand that I will be open on Sept 29 and 30, between 10 a.m. and 4 p.m. on both days of the festival. \*

Mark only one oval.

Yes

10. Please provide a brief set-up plan as agreed by Venue owner and Artist. For example: timing of set-up, payment for display hardware, space allocation in venue, responsibility for set-up, signage, etc.

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11. Please confirm the hours of attendance for the Artist at the Venue during the festival. \*

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12. Please provide a brief set-down plan. Example: timing, clean-up and removal responsibilities.

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13. Processing art sales is the responsibility of: \*

Mark only one oval.

Artist/Artisan

Venue Owner/Staff

Other: \_\_\_\_\_

14. Please confirm that you have agreed on any commissions for art sales that will be received by the venue. PHAHS suggests between 5% and 25% based on the services and support provided by the Venue owner and staff but this is entirely up to the participants. \*

Mark only one oval.

- Yes
- Other: \_\_\_\_\_

15. The Artist and the Art Venue understand that the art work is the responsibility of the Artist. \*

Mark only one oval.

- Yes

16. If desired, please provide a brief description of the steps taken to ensure the safety of the Artist's work. \*

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17. We confirm that the above-named Venue and Artist have agreed on the terms above and will work together to ensure a positive experience for everyone involved including the festival visitors. \*

Check all that apply.

- Agree

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